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|  | LOGO    **MICROSOFT CORPORATION**  **SHAREHOLDERS OF RECORD AS OF SEPTEMBER 26, 2018**  **ANNUAL SHAREHOLDERS MEETING TO BE HELD ON NOVEMBER 28, 2018**    **Your vote is important. Thank you for voting.** |
|  | Read the Proxy Statement and have the voting instruction form below at hand. Please note that the telephone and Internet voting turns off at 11:59 pm ET the night before the meeting or cut-off date.    **To vote by Internet**  *Before The Meeting*  1) Go to website **www.proxyvote.com** or scan the QR Barcode above.  2) Follow the instructions provided on the website.  *During The Meeting*  1) Go to website **microsoft.onlineshareholdermeeting.com.**  2) Follow the instructions provided on the website.    **To vote by Telephone**  1) Call 1-800-454-8683.    **To vote by Mail**  1) Complete and return your voting instruction form in the envelope provided. |

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| TO VOTE, MARK BLOCKS BELOW IN BLUE OR BLACK INK AS FOLLOWS: | E51530-TBD |

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|  | | Important Notice Regarding the Availability of Proxy Materials for the Annual Shareholders Meeting. The following materials are available at www.proxyvote.com: Notice and Proxy Statement and Annual Report | | | | |  |  |  |  |  |  | |  |  |
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|  | |  | | | | |  | PLEASE “X” HERE ONLY IF YOU PLAN TO ATTEND THE MEETING AND VOTE THESE SHARES IN PERSON | | | | ☐ |  | |  |
|  | | **The Board of Directors recommends you vote FOR the following proposals:** | | |  |  |  |  |  |  |  |  | |  |  |
|  |  | |  | |  |  |  |  |  |  |  |  |  | |  |
|  | | 1. | Election of Directors: (The Board recommends a vote FOR each nominee) | | **For** | **Against** | **Abstain** |  |  |  |  | **For** | | **Against** | **Abstain** |
|  |  | |  |  |  |  |  |  |  |  |  |  |  | |  |
|  | |  | 01. | William H. Gates lll | ☐ | ☐ | ☐ |  | 12. | John W. Stanton |  | ☐ | | ☐ | ☐ |
|  |  | |  |  |  |  |  |  |  |  |  |  |  | |  |
|  | |  | 02. | Reid G. Hoffman | ☐ | ☐ | ☐ |  | 13. | John W. Thompson |  | ☐ | | ☐ | ☐ |
|  |  | |  |  |  |  |  |  |  |  |  |  |  | |  |
|  | |  | 03. | Hugh F. Johnston | ☐ | ☐ | ☐ |  | 14. | Padmasree Warrior |  | ☐ | | ☐ | ☐ |
|  |  | |  |  |  |  |  |  |  | | |  |  | |  |
|  | |  | 04. | Teri L. List-Stoll | ☐ | ☐ | ☐ | 2. | Advisory vote to approve named executive officer compensation  (The Board recommends a vote FOR this proposal) | | | ☐ | ☐ | | ☐ |
|  |  | |  |  |  |  |  |  |  | | |  |  | |  |
|  | |  | 05. | Satya Nadella | ☐ | ☐ | ☐ | 3. | Ratification of Deloitte & Touche LLP as our independent auditor for fiscal year 2019  (The Board recommends a vote FOR this proposal) | | | ☐ | ☐ | | ☐ |
|  |  | |  |  |  |  |  |  | | | |  |  | |  |
|  | |  | 06. | Charles H. Noski | ☐ | ☐ | ☐ | **NOTE:** Such other business as may properly come before the meeting or any adjournment thereof. | | | |  |  | |  |
|  |  | |  |  |  |  |  |  |  | | |  |  | |  |
|  | |  | 07. | Helmut Panke | ☐ | ☐ | ☐ |  |  | | |  |  | |  |
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|  | |  | 08. | Sandra E. Peterson | ☐ | ☐ | ☐ |  | | | |  |  | |  |
|  |  | |  |  |  |  |  |  |  | | |  |  | |  |
|  | |  | 09. | Penny S. Pritzker | ☐ | ☐ | ☐ |  |  | | |  |  | |  |
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|  | |  | 10. | Charles W. Scharf | ☐ | ☐ | ☐ |  |  | | |  |  | |  |
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|  | |  | 11. | Arne M. Sorenson | ☐ | ☐ | ☐ |  |  | | |  |  | |  |
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|  | |  |  |  | **Yes** | **No** |  |  |  | | |  |  | |  |
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|  | | **HOUSEHOLDING ELECTION** - Please indicate if you consent to receive certain future investor communications in a single package per household. | | | ☐ | ☐ |  |  |  | | |  |  | |  |
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|  | |  | | |  |  |  | | |  |  |  |  | |  |
| Signature [PLEASE SIGN WITHIN BOX] | | | | | Date |  |  | | |  |  |  |  | |  |